

# Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

**Please complete the whole Form and return to:**

Wealthtime Trustees Limited, The Oak House, Barford Lane, Downton, Salisbury, Wiltshire. SP5 3QA.

Names(s) of account holder(s)

  

Branch Sort Code

Bank or Building Society account number

Name and full postal address of your Bank or Building Society branch

To the Manager

Bank or Building Society

Address

  
  

Postcode

Instruction to your Bank or Building Society.

Please pay Wealthtime Trustees Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by The Direct Debit Guarantee.

I understand that this instruction may remain with Wealthtime Trustees Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

## Your Direct Debit Guarantee



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit Wealthtime Trustees Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Wealthtime Trustees Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit by Wealthtime Trustees Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when Wealthtime Trustees Limited asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

**This Guarantee should be retained by the client.**

If you require this document in an alternative format please contact us.

The Wealthtime Private Client Service provides a reporting and administration facility and is provided by Wealthtime Limited. Wealthtime Limited (registered number 6016480) is registered in England and has its registered office at The Oak House, Barford Lane, Downton, Salisbury, Wiltshire. SP5 3QA. Telephone: 01725 512925. Fax: 01725 513493. Web: www.wealthtime.co.uk. Wealthtime Limited is authorised and regulated by the Financial Conduct Authority under Firm Reference Number 468461 and you can check this authorisation at www.fca.org.uk/register or by calling the Financial Conduct Authority on 0800 111 6768.

The Wealthtime ISA is Managed by Wealthtime Limited, which has appointed Wealthtime Trustees Limited as Nominee. Wealthtime Trustees Limited (registered number 6243467) is registered in England and has its registered office at The Oak House, Barford Lane, Downton, Salisbury, Wiltshire. SP5 3QA.